



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



### APPENDIX - IX

#### Mandatory Public Disclosure

##### A: GENERAL INFORMATION:

SL NO.	INFORMATION	DETAILS
1	NAME OF THE SCHOOL	Shaheed Amar Singh Public School, Bilaspur
2	AFFILIATION NO.(IF APPLICABLE)	530402
3	SCHOOL CODE (IF APPLICABLE)	40379
4	COMPLETE ADDRESS WITH PIN CODE	Near old toll Plaza, Bilaspur Chowk , Bilaspur (122143)
5	PRINCIPAL NAME & QUALIFICATION	Mrs. Chanchal Yadav , M.com, B.ed
6	SCHOOL EMAIL ID	Info@sasps.in
7	CONTACT DETAILS (LANDLINE/MOBILE)	9999795559

##### B: DOCUMENTS AND INFORMATION:

SL NO.	DOCUMENTS/INFORMATION	UPLOAD DOCUMENTS
1	COPIES OF AFFILIATION/UPGRADATION LETTER AND RECENT EXTENSION OF AFFILIATION, IF ANY	attached
2	COPIES OF SOCIETIES/TRUST/COMPANY REGISTRATION/RENEWAL CERTIFICATE, AS APPLICABLE	
3	COPY OF NO OBJECTION CERTIFICATE (NOC) ISSUED, IF APPLICABLE, BY THE STATE GOVT./UT	attached
4	COPIES OF RECOGNITION CERTIFICATE UNDER RTE ACT, 2009, AND IT'S RENEWAL IF APPLICABLE	NA
5	COPY OF VALID BUILDING SAFETY CERTIFICATE AS PER THE NATIONAL BUILDING CODE	
6	COPY OF VALID FIRE SAFETY CERTIFICATE ISSUED BY THE COMPETENT AUTHORITY	



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092  
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

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7	COPY OF THE DEO CERTIFICATE SUBMITTED BY THE SCHOOL FOR AFFILIATION/UPGRADATION/EXTENSION OF AFFILIATIONOR SELF CERTIFICATION BY SCHOOL	
8	COPIES OF VALID WATER, HEALTH AND SANITATION CERTIFICATES	attached

**NOTE:** THE SCHOOLS NEEDS TO UPLOAD THE SELF ATTESTED COPIES OF ABOVE LISTED DOCUMENTS BY CHAIRMAN/MANAGER/SECRETARY AND PRINCIPAL. IN CASE, IT IS NOTICED AT LATER STAGE THAT UPLOADED DOCUMENTS ARE NOT GENUINE THEN SCHOOL SHALL BE LIABLE FOR ACTION AS PER NORMS.

### C: RESULT AND ACADEMICS

S.NO.	DOCUMENTS/INFORMATION	UPLOAD DOCUMENTS
1	FEE STRUCTURE OF THE SCHOOL	
2	ANNUAL ACADEMIC CALANDER	
3	LIST OF SCHOOL MANAGEMENT COMMITTEE (SMC)	
4	LIST OF PARENTS TEACHERS ASSOCIATION (PTA) MEMBERS	
5	LAST THREE-YEAR RESULT OF THE BOARD EXAMINATION AS PER APPLICABILITY	

### RESULT CLASS: X

S.NO.	YEAR	NO. OF REGISTERED STUDENTS	NO. OF STUDENTS PASSED	PASS PERCENTAGE	REMARKS
1	2018-19	254	247	95%	
2	2019-20	198	190	96	
3	2020-21	217	214	99%	

### RESULT CLASS: XII

S.NO.	YEAR	NO. OF REGISTERED STUDENTS	NO. OF STUDENTS PASSED	PASS PERCENTAGE	REMARKS
1	2018-19	102	72	72%	
2	2019-20	77	61	79%	
3	2020-21	66	57	87%	



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092  
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# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



### D: STAFF (TEACHING)

S.NO.	INFORMATION	DETAILS
1	PRINCIPAL	1
2	TOTAL NO. OF TEACHERS	31
	o PGT	13
	o TGT	11
	o PRT	6
3	TEACHERS SECTION RATIO	1:20
4	DETAILS OF SPECIAL EDUCATOR	
5	DETAILS OF COUNSELLOR AND WELNESS TEACHER	

### E: SCHOOL INFRASTRUCTURE:

S.NO.	INFORMATION	DETAILS
1	TOTAL CAMPUS AREA OF THE SCHOOL (IN SQUARE MTR)	8094
2	NO. AND SIZE OF THE CLASS ROOMS (IN SQ FTMTR)	20X14
3	NO. AND SIZE OF LABORATORIES INCLUDING COMPUTERLABS (IN SQ MTR)	4 (20X14)
4	INTERNET FACILITY (Y/N)	Yes
5	NO. OF GIRLS TOILETS	3
6	NO. OF BOYS TOILETS	7
7	LINK OF YOUTUBE VIDEO OF THE INSPECTION OF SCHOOLCOVERING THE INFRASTRUCTURE OF THE SCHOOL	



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092  
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Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in



CBSE/Aff/P-3

Phone: 22509252-57-59  
Telex :66015-CBSE-IN  
Gram:CENBOSEC, DELHI

## Central Board of Secondary Education

Shiksha Kendra, 2, Community Cetnre, Preet Vihar, Vikas Marg, Delhi-110 092.  
(AFFILIATION BRANCH)

REGD

No. CBSE/AFF/5908/2003/

6237-40

Dated.....20/6/03

✓  
The Manager,  
Shaheed Amar Singh Public School,  
NH-8, Delhi – Jhajjar Road,  
Near Bilaspur Chowk, Bilaspur,  
Distt. Gurgaon, Haryana.

Sub: Fresh Composite Provisional Affiliation to above said school.

Dear Sir/Madam,

With reference to your application dated 26.6.2002 and subsequent correspondance with the school/inspection in this regard, I am directed to convey the sanction for Provisional/Composite Provisional Affiliation for Secondary School Examination of the Board for a period of three years w.e.f. 1.4.2003 to 31.3.2006.

The above sanction is subject to the fulfillment of the following conditions:

1. The school will follow the national syllabus for the middle classes.
2. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
3. The school shall appoint only qualified and eligibie staff.
4. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
5. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required
6. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
7. The school will provide Laboratories, Library and other facilities as per norms of the Board.
8. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
9. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
10. Service conditions, pay and allowance and other benefits to the employees of the school shall be in no way less than that of corresponding employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
11. The school and its records shall be opened for inspection by an officer/official of the Board or an authorised representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.



12. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
13. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
14. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
15. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated.
16. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws/Rules of the Directorate of Education, Delhi in the joint names.
17. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
18. The affiliation Code Number allotted to your school is 5908 This may please be noted and quoted for any correspondence with the Board.
19. Annual fee @ Rs.1000/- per annum for the three years be also remitted at an early date. (In case of overseas Independent school @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.)
20. The school will apply for further Extension of Provisional Affiliation on the prescribed form together with the prescribed fee and other essential documents in the preceding year before the expiry of the date.
21. The School is required to appoint 3 Nursery teachers for preparatory classes.
22. Other conditions are as per Annexure 'A' enclosed.

Yours faithfully,

  
(SURAJ PRAKASH SETHI)  
JOINT SECRETARY (AFF)

No. CBSE/AFF/5908/2003/

Date

Copy to:-

1. The Principal, Shaheed Amar Singh Public School, NH-8, Delhi – Jhajjar Road, Near Bilaspur Chowk, Bilaspur, Distt. Gurgaon, Haryana.
2. The Director of School Education/Director of Public Instruction, Chandigarh.
3. The Regional Officer, CBSE, sector – 32 C, Chandigarh.

  
JOINT SECRETARY (AFF)

## Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.  
(AFFILIATION BRANCH)

REGD

No. CBSE/Aff./530402/549910-913

Dated 7.07.2006

The Manager,  
Shaheed Amar Singh Public School,  
NH-8, Near Bilaspur Chowk,  
Bilaspur, Gurgaon,  
Haryana

Sub: Upgradation in respect of above-mentioned school.

Dear Sir/Madam,

With reference to your application and subsequent inspection of the school, I am directed to convey sanction for provisional affiliation to the above said school for Senior School Certificate Examination for a period of three years w.e.f. 01.04.2006 to 31.03.2009 in the following subjects:-

HINDI ELECTIVE, ENGLISH CORE, HISTORY, POLITICAL SCIENCE, GEOGRAPHY,  
ECONOMICS, SOCIOLOGY, MATHEMATICS, PHYSICAL EDUCATION, BUSINESS  
STUDIES & ACCOUNTANCY.

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:

1. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
2. It will increase the number of books in the Library and equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
3. It will appoint only qualified staff to teach Classes XI & XII as per requirements laid down by the Board.
4. It will provide facilities for adequate co-curricular and extra-curricular activities for the wholesome development of the students.
5. It will abide itself by the Affiliation Bye Laws of the Board and other rules and regulations prescribed by the Board from time to time.
6. It will remit Annual Fee of Rs. 1000/- regularly. (In case of overseas Independent Schools @ Rs. 5,000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3,500/- p.a.)



**Special Condition:**

1. The school is required to fill up 02 vacant posts of NIT and 03 posts of TGT.

**Other conditions are as per Annexure 'A' enclosed.**

Compliance of the above conditions should reach this office within **three** months from date of issue of this letter.

Yours faithfully,

(MANOJ KUMAR SRIVASTAVA  
ASSTT.SECRETARY (AFF))

No.CBSE./Aff./ 530402

Dated: - .07.2006

Copy to :-

- ✓ 1. The Principal, Shaheed Amar Singh Public School, Nh-8, Near Bilaspur Chowk, Bilaspur, Gurgaon, Haryana
2. The Regional Officer, CBSE, Sector-5 Panchkula
3. The AMC CBSE Preet Vihar, Delhi

ASSTT. SECRETARY (AFF)

Dear Sir,

A copy of the letter of upgradation in respect of this School is submitted herewith.

Please arrange to send two sets of "The list of candidates" for the examination for the students of 10+2 class.

BS Yadav  
Administrator  
SAS Public School  
28/08/2008



**Central Board of Secondary Education**  
Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 301.  
(AFFILIATION BRANCH)  
**REGD**

No. CBSE/AFF/530462/2008/133571

Dated: 06/06/2008

9/6/08

The Principal,  
Shaheed Amar Singh Public School,  
NH-8, Delhi Jaipur Road,  
Near Bilaspur Chowk, Bilaspur,  
Gurgaon,  
Haryana.

**Sub.: Introduction of Additional Subject(s)**

Dear Sir/Madam,

With reference to your application dated 29/06/2006 on the subject cited above, I am directed to convey sanction/approval of the Board for Introduction of additional subject(s) as per details given below for **Senior School Certificate Examination** under All India Scheme, from the academic session commencing from **2008-09 with the condition that the school is restricted to maximum to one section at Class-XI and Class-XII each with maximum 40 students per section**. The school is required to follow syllabi and courses as per the scheme of studies prescribed for All India Examination of the Board and changes made therein from time to time:

- |              |               |
|--------------|---------------|
| 1. PHYSICS   | (CODE NO.042) |
| 2. CHEMISTRY | (CODE NO.043) |
| 3. BIOLOGY   | (CODE NO.044) |

The above sanction approval is subject to the fulfillment of the following conditions or as may be laid down by the Board time to time:-

1. Only qualified staff for the above subject(s) be appointed and their particulars be sent to the Board immediately.
2. Adequate equipments/apparatus be provided in case of Science Subject(s) and Subject wise list of equipments etc. be furnished to the Board.
3. Adequate number of books be added for the above subject(s) in the School Library and List of Books (subject wise) be sent to the Board.
4. The school is required to appoint PGTs for the subjects-Chemistry and Mathematics at the earliest and furnish their details after the needful is done.
5. The school is required to restrict the number of students in a section as per Rule 10.6 of Affiliation Bye-Laws of the Board.
6. The school is required to enrich the library by adding more books.
7. The School is required to apply for Introduction of additional subject through On Line at CBSE website [www.cbseaff.nic.in](http://www.cbseaff.nic.in) along with the requisite fee and other documents.

Yours faithfully,



NOC

जति जा वरवदे

सेवा मे

सर्व कुडवा घवा पद/कुडवा घवा पदवा  
राज्याव/अराज्याव मान्यता प्राप्त माछाईमक पाठशाला,  
उपमण्डल गुडगावा ।

Slahid Amas Singh P. M. S. Bilaspur

पादो प्रमाण जो-2/2003/131-281 दिनांक 16-2-2003

विषय :-

सातवां आठवां भारताय शौचिक सर्वेक्षण के बारे मे मोटिंग का आयोजन  
दिनांक 24-2-2003 ।

उपरोक्त विषय के अन्तर्गत आपको लिखा जाता है कि तांतवे जति  
भारतीय सर्वेक्षण के बारे मे दिनांक 24-2-2003 को प्रातः 10:00 बजे अयोध्यापुरी  
के बाबा लाल के स्कूल मोटिंग का आयोजन किया जायेगा । इस मोटिंग मे सर्वेक्षण से  
सम्बन्धित प्रपत्र दिये जायेंगे तथा प्रपत्र भरने के बारे मे उद्घाटन भी दो जायेगी ।  
अतः आप इस मोटिंग मे स्वयं भाग लेवे जहाँ कोछ कुडवा का पद रिक्त है वहाँ से तानवर जल्दा-  
जल्दापक भाग लेता और निम्न सूचना भी साथ लायेगे :-

- 1- अल्प अवधि योजना का प्रगत रिपोर्ट 1-4-2002 से 31-1-2003 तक जमा राखा तथा  
1-2-2003 से 24-2-2003 तक जमा राखा दिखा ।
- 2- पारिवारिक नियोजन को प्रगत रिपोर्ट ।
- 3- स्टॉक स्टेटमेंट को पक्की मे साथ लेकर आए ।
- 4- रिक्त स्थान सूची ।
- 5- रोस्ट्र वोटिंग आफ वर्योवग आफ गवर्नमेन्ट डिपार्टमेंट प्रपत्र तैयार करके साथ लाए ।

उपमण्डल शिक्षा अधिकारी  
गुडगावा  
18/2/03

No. S.H./2018/ 12

Dated 19-01-2018

**SANITATION CERTIFICATE**

It is Certified that Premises of Saheed Amar Singh Public School Bilaspur Gurugram Was Inspected by the authority Health Department Gurugram. As per report of inspection the Sanitation and hygienic conditions of the school is Satisfactory.

*Signature*  
Civil Surgeon  
Gurugram  
*19/1/18*





## Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.

CBSE/AFF/530402/EX-02199-1415/2014/689448

Date: 14.03.2014

THE MANAGER,  
SHAHEED AMAR SINGH PUBLIC SCHOOL,  
NH-8, NEAR BILASPUR CHOWK,  
BILASPUR, GURGAON - 122413,  
HARYANA.

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2014.

Sir/Madam,

With reference to your online application dated 27/06/2013 on the subject cited above, I am directed to convey sanction of extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior School Certificate Examination for a further period of Five years w.e.f. 01.04.2014 to 31.03.2019 subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary and senior secondary classes :-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month. (Amended Rule 15.11)
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board. (Amended Rule 15.11)
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a) 1.0 acre	1250	02 in each class	04 in class XI and XII
(b) 1.5 acre	1875	03 in each class	04 in class XI and XII
(c) 2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.		
Category	Area of land	No. of students	
(i) Secondary School	2000 sq. mtrs	600 upto Class X	
(ii) Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII	

7. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
9. Other conditions are enclosed as per Annexure 'A'.
10. **Special conditions to be complied within three months:-**
  - a) The school is also required to furnish valid Sanitary Conditions, Drinking Water and Fire Safety Certificates issued by the competent authorities.
  - b) The school is required to furnish a copy of EPF Challan of latest month.
  - c) The School Managing Committee has not been constituted as per Affiliation Bye-laws, therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is required to forward a panel of 5-6 names of persons (at least 2 from KVS/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
  - d) The enrolment in higher classes is not proportionate to the enrolment in lower classes. As such the school is required to furnish clarification to this effect and required to maintain enrolment of students as per the norms of the Board.
  - e) The school is required to appoint more trained and qualified teachers to maintain section-teacher ratio as per norms and furnish a fresh staff statement accordingly.
  - f) The school is running 23 sections against 22 classrooms. Hence, the school is required to clarify as to how it is accommodating the present sections.

Yours faithfully,

ASSTT. SECRETARY (AFF)

Encl: As above

Copy to:-

1. THE PRINCIPAL, SHAHEED AMAR SINGH PUBLIC SCHOOL, NH-8, NEAR BILASPUR CHOWK, BILASPUR, GURGAON - 122413, HARYANA.
2. THE REGIONAL OFFICER, CBSE, CENTRAL BOARD OF SECONDARY EDUCATION, SECTOR- 5, PANCHKULA - 134109 (HARYANA).
3. THE AS (IT), AMC, CBSE FOR DIRECTORY UPDATION.

  
ASSTT. SECRETARY (AFF)





# SHAHEED AMAR SINGH PUBLIC SCHOOL

Learning For Change

NH - 8, Near Toll Tax Complex, Bilaspur, Gurgaon (HR)

Web: www.sasps.in, E-mail: principal@sasps.in

M: 9310301717

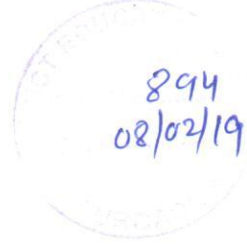
School Code: 20003

SASPS/ DEO/ Form II

06.02.2019

The Distt. Education Officer

Gurugram.



Office Copy

Subject: Application for renewal of recognition (Form-II) for Shaheed Amar Singh Public School.

Sir/Madam,

In reference to your office letter no. E04/2019/21SPL dated 29.01.2019 attached herewith is the duly completed Form II for renewal of recognition upto Sr. Secondary Level. A demand draft of Rs. 10,500/- (Rupees Ten Thousand Five Hundred Only). The details of the demand draft are as follows:

1. Amount: Rs. 10,500/-
2. Dated: 05.02.2019
3. DD no. : 126494
4. In favour of: Director School Education, Haryana

All the necessary documents for the same are also attached herewith.

Thanking you

Yours faithfully,

  
**Principal**  
**Shaheed Amar Singh**  
**Public School Bilaspur NH-8**  
**CBSE Affiliation No. 530402**

Encl:

1. Form II with all necessary documents
2. Demand Draft

## Department of Industries & Commerce, Haryana

### Form-VII

**“Revised Certificate of Registration issued under Section 9(4) of the Haryana Registration and Regulation of Societies Act, 2012 upon allotment of a new registration number”**

(See sub-rule (2) of rule 8)

### Revised Certificate of Registration of Society

I hereby certify that **SHAHEED AMAR SINGH EDUCATION SOCIETY** (name of the society) registered vide registration number **1334** on 0000-00-00 00:00:00 Registered with District Registrar has been allotted a new Registration Number as undermentioned on this 24 day Dec month 2018 year under the Haryana Registration and Regulation of Societies Act, 2012 (Haryana Act No. 1 of 2012).

State Code		District Code			Year Of Registration				Registration Number				
H	R	0	1	8	2	0	1	8	0	3	5	3	5
Name Of the Society								Registered Office Address					
SHAHEED AMAR SINGH EDUCATION SOCIETY								17 P SEC 17 GURGAON					

Issued under my hand at [Gurgaon] this [24] day of (month)[Dec] (Year)[2018] having Unique Identification Number - 2001133433



Issuing Authority  
District Registrar,  
Gurgaon  
(Signature of District Registrar)

#### SOME IMPORTANT PROVISIONS OF THE HRRS ACT 2012 TO BE FOLLOWED :

- One Flat one vote.
- Videography of each meeting/ election of society is mandatory.
- Collegium Scheme to be approved from District Registrar if members strength is more than 1000.
- Administrator if appointed will not enroll new members, incur capital expenditure and give employment in the society.
- Terms of Governing Body not to be more than 3 years.
- Member to be not less than 21 year age.
- Office bearers of society (Three to twenty one).
- General Body and other meeting should be conducted with quorum i.e 1st meeting - 40%, 2nd meeting - 25% and 3rd meeting - 15%  
(see entire Provisions)
- Submission of mandatory Annual Returns i.e. list of members, list of members of collegium, list of office bearers, Annual Report on working, Balance Sheet & Auditors Report, Copy of special resolution otherwise shall attract penalties & fines as per provisions of Act.
- In case of Joint Apartment owners, 1st owner will be eligible to contest the elections.
- Proxy voting not allowed.
- Condominium/ Association covered under Apartment Ownership Act 1983 is to be formed by owners only.
- Election observer may be appointed by District Registrar or on request of Society

Verification Link: <https://haryanaindustries.gov.in/msme/verify/societyexistingregistration/id/133433>